

STATE CO-OPERATIVE ELECTION COMMISSION, ODISHA
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Letter No. 477 / SCEC-Election-II-1/2022 Dated 12.03.2022

To

The Deputy Registrar of Cooperative Societies, Balasore/Baripada/Keonjhar,
The Chief District Veterinary Officer, Balasore/Baripada/Keonjhar,
The District Fishery Officer, Balasore/Baripada/Keonjhar,
The General Manager, Milk Producer Union Ltd., Balasore/Baripada/Keonjhar,
The General manager DIC, Balasore/Baripada/Keonjhar,
The Assistant Director of Handicraft, Balasore/Baripada/Keonjhar,
The Deputy Director of Textiles Balasore/Baripada/Keonjhar,
The Assistant Director of Textiles , Balasore/Baripada/Keonjhar,
The Assistant Director of Sericulture, Balasore/Baripada/Keonjhar,
The Assistant Registrar of Cooperative Societies Balasore/Baripada/KeonjharCircle.

Sub: Proceeding of the Preparatory Meeting held on dtd.10.03.2022 on election of members to the Committee of Management of Co-operative Societies .

Sir,


I am to enclose herewith the Proceeding of the Preparatory Meeting held on dtd.10.03.2022 on election of members to the Committee of Management of Co-operative Societies in the Conference hall of Balasore Bhadrak CCB ltd. for information and necessary action.

Yours faithfully,

Secretary 2/3/22


Memo No. 478 / Date 12.03.2022

Copy submitted to the Registrar of Co-operative Societies, Odisha for favour of information .


Secretary 12/3/2022

Memo No. 479 / Date 12.03.2022

Copy submitted to the Director of Industries, Odisha, Cuttack / The Additional Director of Industries-cum-Secretary, Odisha Khadi & Village Industries Board, Bhubaneswar / The Director, Handicraft & Cottage Industries, Odisha, Bhubaneswar / The Director, Animal Husbandry & Veterinary Service, Odisha, Cuttack / The Director, Ayush, Odisha, Bhubaneswar / The Director, Textiles, Odisha, Bhubaneswar / The Chairman-cum-Managing Director, OMFED, Bhubaneswar / The Director, ST, SC & ST Development Department / The Director, SC Welfare, ST & SC Development Department / The Director, (OBC), ST & SC Development Department / The Director of Fisheries, Cuttack for favour information.


Secretary 12/3/2022

Proceedings of the preparatory meeting on election of members to the Committees of Primary Societies held on 10.03.2022 at 11.30 AM in the Conference Hall of Balasore Bhadrak Central Co-operative Bank Ltd, Balasore.

A preparatory meeting on election of members to the Committees of Primary Co-operative Societies was held on 10.03.2022 at 11.30 AM in the Conference Hall of Balasore Bhadrak Central Co-operative Bank Ltd, Balasore. The meeting was presided over by Sri Sundarlal Seal (IAS Retd.), State Cooperative Election Commissioner.

The Deputy Registrar of Co-operative Societies who are designated as District Co-operative Election Officers-cum-District coordinating Officers in respect of Balasore, Bhadrak, Mayurbhanj, Keonjhar District and District Co-operative Election Officers of other Departments were present in the meeting. The attendance is attached at **Annexure-A**.

At the outset the Secretary of the Commission welcomed all the participants and requested all to offer their self introduction. Then Secretary sought cooperation of all the Officers for forthcoming Cooperative Election. Apart from that Secretary explained regarding the new step taken by the Commission on filing of grievance by the members in online mode during the election period through our new website i.e scec.odisha.gov.in.

After that the Secretary requested the Commissioner to offer his views for smooth conduct of Co-operative election. Commissioner advised the DCEOs of respective Department to take note of the following points.

- a. Election is going to be held shortly. Since the election is a time bound programme all the activities on election should be completed within the stipulated time.
- b. Constitution of **Election Cells** in all the DCEOs and the Assistant Registrar of CS offices and submission of the report within **three days** time.
- c. Submission of the list of **Master Trainers** within three days time. After receipt of the same they will be impart training at state level shortly. DRCS-cum-DCO will co-ordinate with other Department regarding this matter.
- d. **Master Plans** of Election to be prepared by the DCEOs of concerned Department and submitted to the Commission **by end of this month**.
- e. Location of Polling Station is to be finalized and it is to be reflected in the **Master Plan**.
- f. Assessment of Sensitive and Supersensitive Booths and it is to be reflected in the Master Plan
- g. Meeting with Collector and District Magistrate and collection of list of Election Officers and submission of the list to the Commissioner by **21.03.2022**.
- h. Procurement of Ballot Boxes by the Societies under the supervision of DCEOs.
- i. Regular visit of State Co-operative Election Commission's website(i.e.scec.odisha.gov.in)

Then, a threadbare discussion was made on the agenda points and following decisions are taken.

Agenda No.1 List of Primary Cooperative Societies due for Election& their postal address.

As per the report received by this Commission 3071 primary Co-operative Societies of Balasore, Bhadrak, Mayurbhanj and Keonjhar District are due for Election. But during the discussion it has come to notice that the figures need some compilation before issue of notification. In this regard, all the DCEOs are requested to furnish the revised figures within seven days positively. However the figure available at this Commission is attached for reference.(Annexure-B)

Agenda No.2 Preparation of Membership list of the societies .

During the discussion the representative of OMFED wanted to know whether the enrollment of membership in the Societies is ceased or not. The matter was clarified that enrollment of members can be done till the publication of notification for election. Further, all the DCEOs are instructed to update the membership register with proper verification by the concerned officials in conformity with Bye-Law to make the election free and fair and a compliance report in this regard is to be furnished to the Commission within seven days. The Copy of the same is attached for reference.(Annexure-C)

Agenda No.3 Deployment of Election officers, Presiding Officers, Polling Officer & their appointment.

All the DCEOs expressed that there is shortage of manpower with them. In this regard Deputy Registrar of Co-operative Societies-Cum-DCOs have been advised to convene a meeting under the Chairmanship of the District Collector along with DCEOs of other Departments for obtaining the requisite number of Election officers as per the Notification no.1106 dt 27.10.2014 and Notification No.1201 dtd 07.11.2014 issued earlier by this Commission. The Secretary instructed to all DCOs to conduct the meeting regarding deployment of Election Officer with line Department and Concerned Collectors within 21.03.2022.

Agenda No.4 Submission of list of Master Trainers for traing at State Level at District & State level.

A training programme will be conducted at the State level for the Master Trainers election officer in order to educate them with regard to the Co-operative election rules, 1992 and OCS, Act 1962. These Master Trainers will impart training to the Election Officers and other Polling Officers at Division/District/Circle level. In this context all the DCEOs are instructed to furnish the list of Master trainers within **three days** positively.

Agenda No.5 Location of Polling Station

In case of non availability of suitable premises of the Primary Co-operative Societies for conduct of election, nearby public institutions like School Buildings, Panchayat Buildings, Community Centre etc are to be indentified for Polling stations.

In this regard DCEOs are directed to obtain the prior approval from the competent authority well in advance.

Agenda No.6 Constitution of Election Cell

All the DCEOs are directed to constitute Election Cells in the office of the DCEOs and other suitable places at District level in order to resolve the election related issues as well as to carry out the instructions of this Commission within the time limit and the compliance report is to be submitted within three days positively.

Agenda No.7 Requirement of Ballot Boxes

The report on availability of Ballot Boxes as received by this Commission is attached(**Annexure-D**). Further all the DCEOs are directed to procure the Ballot Boxes as per the proceeding communicated vide this office letter no 135 dt 19.1.2022.As per OCS Act, all the expenditure regarding election is to be borne by the Society. Where there is no fund in the Society required Ballot box may be procured from the District Office.

Agenda No.8 Assessment of Sensitive and Super Sensitive Booths

All the DCEOs are instructed to assess the Sensitive and Super Sensitive Booth well in advance in order to maintain law and order during the course of election. Apart from that it needs to be reflected in the Master Plan of the District. Accordingly the Copy of the Master Plan is to be furnished to this Commission immediately

Agenda No.9 Discussion on new Website & Online Grievance Management system

A new website of State Co-operative Election Commission (i.e scec.odisha.gov.in) was launched on 18.01.2022.There is also provision for filing of online grievance by the members of the Society relating election matter. The DCEOs have been advised to visit the website on regular basis.

Agenda No.10 Other matters with permission of the chair

- a. The DCEOs of other Department should be in touch with the DRCS-cum-DCO for ensuring timely completion of election works.
- b. Some of DCEOs suggested to declare the following officers as election officer
 - i. Junior Fishery Technical Assistant of Fishery Department,
 - ii. Assistant Manager DIC of Industry Department,
 - iii. Handicraft Promotion Officer from Texttile.Handloom & Handicraft Department.
- c. Deputy Registrar of Co-operative Societies-cum-District Coordinating Officer will coordinate with the DCEOs of the other Department to finalise the list of Societies where Election is to be held.
- d. Many DCEOs have reported that there is shortage of manpower in the field.They have been advised to bring the matter before their Authorities for fill up all the vacant Post before commencement of the Election.

The Commissioner instructed all the DCEOs to complete the activities relating to election work within specified time limit fixed by this Commission.

The meeting ended with vote of thanks to the Chair and Participants.

INFORMATION ON AVAILABLE BALLOT BOXES

Annexure-D

Sl. No.	Name of the District/Department	No. of Ballot Boxes Required	No. of Ballot Boxes Available	Additional Ballot Boxes Required	Remark
1.	DRCS, Balasore	<u>600</u>	0	<u>600</u>	
2.	DRCS, Baripada	<u>186</u>	<u>90</u>	<u>96</u>	
3.	DRCS, Keonjhar	<u>280</u>	<u>45</u>	<u>235</u>	

Information on Membership list of Primary Co-operative Societies

Annexure-C

SL No.	Name of the District	RCS	Textile Handlooms	Sericulture	Handicraft & Cottage Industries	Industries (K&V)	Animal Husbandry & Veterinary Services	Fisheries	OMFED	AYUSH	Total
1.	Balasore	250588	2395	0	846	976	0	7800	2421		265026
2.	Bhadrak	317998	525	0	218	1760	0	7628	5479		333608
3.	Mayurbhanj	53610	2987	17283	709	5863	0	1819	58		82329
4.	Keonjhar	50577	1768	11061	383	4180	0	2049	779		70797
5.	Total	672773	7675	28344	2156	12779	0	19296	8737		751760

Information on Primary Co-operative Societies due for election

Annexure-B

Sl. No.	Name of the District	RCS	Textile Handloom	Sericulture	Handicraft & Cottage Industries	Industries (K&V)	Animal Husbandry & Veterinary Services	Fishery	OMFED	AYUSH	Total
1.	Balasore	187	23	1	0	6	0	46	21	0	284
2.	Bhadrak	151	06	0	4	10	0	40	46	0	257
3.	Mayurbhanja	97	31	21	6	28	0	22	1	0	206
4.	Keonjhar	91	19	16	4	12	1	17	12	0	172
	Total	526	79	38	14	56	1	125	80	0	919